

In view of the ongoing COVID-19 pandemic, the Annual General Meeting of Knaus Tabbert AG will be held on 23 June 2021 as a virtual Annual General Meeting without the physical presence of shareholders or their proxies in accordance with the Law on Measures in Company, Cooperative, Association, Foundation and Residential Property Law to Combat the Effects of the COVID-19 Pandemic. The entire Annual General Meeting will be visually and acoustically broadcast live on the internet on the company website at <https://www.knaustabbert.de/agm> in the access-restricted AGM portal on **23 June 2021** from 10:00 a.m. (CEST) for shareholders, and their proxies, who have duly provided proof of share ownership to participate in the virtual Annual General Meeting and exercise their voting rights.

Shareholders or their authorised representatives may exercise their voting rights exclusively by postal ballot, or by granting powers of attorney and issuing instructions to proxies appointed by the company. Via the access-restricted AGM portal, shareholders who have duly provided proof of share ownership to participate in the virtual Annual General Meeting and exercise their voting rights, as well as their proxies, if applicable, can exercise their voting rights, grant powers of attorney, submit questions or file objections to the minutes, among other things.

## **Instructions for using the proxy form**

Please cross the boxes next to the options of your choice and return the completed form by post in due time to the following address:

**Knaus Tabbert AG**  
**c/o Link Market Services GmbH**  
**Landshuter Allee 10**  
**80637 Munich**  
**Germany**

or via e-mail to [inhaberaktien@linkmarketservices.de](mailto:inhaberaktien@linkmarketservices.de)

Alternatively, you can also use the corresponding functions of the company's AGM portal at <https://www.knaustabbert.de/agm>.

## **Granting powers of attorney and issuing instructions to proxies of the company**

As a special service, the company offers shareholders, who have duly provided proof of share ownership to participate in the virtual Annual General Meeting and exercise their voting rights, the possibility of granting powers of attorney to proxies who have been appointed by the company and are bound by instructions. If you wish to use the proxy form for this purpose, the completed form must be sent to the above postal or e-mail address and, for technical and organisational reasons, arrive at this address by **22 June 2021, 5.00 p.m. CEST (date of receipt)**. Before and during the Annual General Meeting, you may also use the company's AGM portal, which can be accessed at <https://www.knaustabbert.de/agm> to exercise your voting rights via authorised company proxies. Proxies can be authorised via the AGM portal until the beginning of voting on the day of the Annual General Meeting. The button "Power of attorney and instructions" is provided for this purpose in the AGM portal. You can also access the AGM portal to change or revoke any previously issued powers of attorney and instructions in the course of the Annual General Meeting up to the beginning of voting.

Proxies may only vote on those items of the agenda on which they have been given express instructions for the exercise of shareholders' voting rights. They are obliged to vote in accordance with the instructions issued to them. Without express instructions, proxies cannot exercise the power of attorney granted to them. Please note that proxies shall not accept any requests to file objections against resolutions of the Annual General Meeting, submit questions or bring forward motions.

## **Granting powers of attorney to third parties**

Shareholders who have duly provided proof of share ownership to participate in the virtual Annual General Meeting and exercise their voting rights may also grant a (sub-) power of attorney to a third party. Powers of attorney granted to third parties by declaration to the company or by transmission of the proof of power of attorney granted to an authorised representative must, for technical and organisational reasons, reach the company by **midnight (CEST) on 22 June 2021 (date of receipt)** at the postal address or e-mail address provided.

Authorised representatives, with the exception of proxies appointed by the company, are not permitted to be physically present at the Annual General Meeting. They may only exercise the voting rights of shareholders they represent by way of postal ballot or by granting a (sub-)power of attorney to proxies of the company. We therefore kindly ask you to pass on your access data for the AGM portal to your authorised representative.

## **Revocation**

Shareholders may also revoke any powers of attorney previously granted. For this, please send the completed proxy form to the above postal or e-mail address. For technical and organisational reasons, the revocation of a previously granted power of attorney must arrive at the postal or e-mail address provided by **midnight (CEST) on 22 June 2021 (date of receipt)**. Revocations may also be submitted by the aforementioned date via the company's AGM portal on the company website at <https://www.knaustabbert.de/agm>

### **Exercising voting rights via (electronic) postal ballot**

Shareholders who have duly provided proof of share ownership to participate in the virtual Annual General Meeting and exercise their voting rights may cast their votes electronically without attending the Annual General Meeting (postal ballot). Postal votes (and, if applicable, their amendment or revocation) may be submitted to the company exclusively via the company's AGM portal, which can be accessed via the website <https://www.knaustabbert.de/agm> and must be received by the company no later than the beginning of voting at the virtual Annual General Meeting on 23 June 2021. The button "Postal vote" is provided for this purpose in the AGM portal. Shareholders or their proxies entitled to participate in the Annual General Meeting will automatically receive their personal access data for the AGM portal together with their voting card.

**Please note that postal votes may not be communicated by any other means, in particular not by postal letter.**

### **Technical information on the virtual Annual General Meeting**

To follow the virtual Annual General Meeting and to access the AGM portal and exercise shareholder rights, you will need an internet connection and a web-enabled terminal device. A stable internet connection with sufficient transmission speed is recommended in order to ensure transmission of the Annual General Meeting with optimal sound and audio clarity. When using a computer to receive the video and audio transmission of the virtual Annual General Meeting, you will require a browser and loudspeakers or headphones.

To access the company's AGM portal, you will need your personal access data, which you will receive together with your voting card for the virtual Annual General Meeting after you have duly provided proof of share ownership to participate in the virtual Annual General Meeting and exercise your voting rights. In order to avoid the risk of restrictions in the exercise of shareholder rights due to technical problems in the course of the virtual Annual General Meeting, it is recommended that you exercise your shareholder rights (in particular your voting rights) prior to the beginning of the Annual General Meeting where possible. Shareholders will receive further information on the AGM portal and on the terms of registration and use together with their voting card, or on the internet at <https://www.knaustabbert.de/agm>

**Please also observe the information provided in the notice of convocation of the Annual General Meeting.**

**Should you have any further questions, please contact our AGM hotline  
under the telephone number +49 (0) 89 21 027-220,  
Monday to Friday (except public holidays) from 9 a.m. to 5 p.m.**

## Proxy form

This form is not a substitute for the proper registration for the Annual General Meeting. Please observe the instructions for using the proxy form.

### Person(s) of the declaring party

(please complete)

_____	_____
First name*	Number of shares*
_____	_____
Last name*	Voting card number *
_____	_____
Postcode, town*	*mandatory (Please enter the details of your voting card, which will be sent to you after proper registration.)

### Power of attorney and instructions to the proxies of the company

(please mark with a cross where applicable)

I/We hereby authorise the proxies of Knaus Tabbert AG, Mrs Claudia Schneckenburger and Mr Christian Grötzbach, both c/o Link Market Services GmbH, Munich, individually and with the right to grant sub-powers of attorney, to represent me/us, disclosing my/our name in the list of participants, at the virtual Annual General Meeting of **Knaus Tabbert AG on 23 June 2021**, and to exercise my/our voting rights, or have them exercised, in accordance with the instructions set out below.

Agenda item	Yes	No	Abstain
2. Resolution on the appropriation of distributable profit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Resolution on the approval of the actions of the Management Board for the 2020 financial year	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Resolution on the approval of the actions of the Supervisory Board for the 2020 financial year	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Election of the auditor of the Annual Financial Statements and of the auditor of the Consolidated Financial Statements for the 2021 financial year, and of the auditor for the audit review of any additional, intra-year financial information or reports to be prepared prior to the Annual General Meeting in 2022	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Resolution on the approval of the remuneration system for the members of the Management Board as submitted by the Supervisory Board	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Resolution on the confirmation of the remuneration and resolution on the remuneration system for the members of the Supervisory Board	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The instructions refer to the proposed resolutions of the administration published in the Federal Gazette. Should an individual vote take place on an item on the agenda, an instruction issued in this regard shall apply to each individual sub-item.

Any countermotions and election proposals received by midnight (CEST) on 8 June 2021 will be published on the internet at <https://www.knaustabbert.de/agm> in accordance with statutory provisions. There, you can also find information on how to join countermotions and election proposals. You can also use this form to issue voting instructions for motions or election proposals. To do so, place a cross next to the respective motion/election proposal for which you wish to issue instructions in the table below.

	Yes	No	Abstain		Yes	No	Abstain
Motion/ election proposal A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Motion/ election proposal C	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motion/ election proposal B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Motion/ election proposal D	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I/We hereby confirm that I/we have read and accepted the "Instructions for using the proxy form".

**X**

Place, date

Signature(s)/person(s) of the declaring party pursuant to Section 126b BGB

*Please also consult the following page.*

**Power of attorney to a third party**

I/We authorise

\_\_\_\_\_  
First name\*

\_\_\_\_\_  
Last name\*

\_\_\_\_\_  
Postcode, town\*

to represent me/us at the virtual Annual General Meeting of **Knaus Tabbert AG** on **23 June 2021**, disclosing my/our name, and to exercise my/our shareholder rights, in particular my/our voting rights on my/our behalf. The power of attorney includes the revocation of any previously granted powers of attorney and the exercise of all rights connected with the Annual General Meeting, including the granting of sub-powers of attorney.

**X**

\_\_\_\_\_  
Place, date,  
Signature(s)/person(s) of the declaring party pursuant to Section 126b  
BGB

**Sub-power of attorney to a third party**

I/We authorise

\_\_\_\_\_  
First name\*

\_\_\_\_\_  
Last name\*

\_\_\_\_\_  
Postcode, town\*

to represent the shareholder at the virtual Annual General Meeting of **Knaus Tabbert AG** on **23 June 2021**, disclosing their name, and to exercise their shareholder rights, in particular their voting rights. The power of attorney includes the revocation of any previously granted powers of attorney and the exercise of all rights connected with the Annual General Meeting, including the granting of (a further) sub-power of attorney.

\_\_\_\_\_  
Place, date,  
Signature(s)/person(s) of the declaring party pursuant to Section 126b  
BGB

\*mandatory

**Revocation of the power of attorney**

I/We hereby revoke

the power of attorney granted to the proxies appointed by Knaus Tabbert AG and bound by instructions, Mrs Claudia Schneckeburger and Mr Christian Grötzbach, both c/o Link Market Services GmbH, Munich, to represent me/us at the virtual Annual General Meeting of **Knaus Tabbert AG** on **23 June 2021**, and to exercise my/our shareholder rights, in particular my/our voting rights.

the power of attorney granted to \_\_\_\_\_

First name, last name, postcode, town

to represent me/us at the virtual Annual General Meeting of **Knaus Tabbert AG** on **23 June 2021**, and to exercise my/our shareholder rights, in particular my/our voting rights.

**X**

\_\_\_\_\_  
Place, date

\_\_\_\_\_  
Signature(s)/person(s) of the declaring party pursuant to Section 126b BGB

*Please also consult the previous page.*